

**First English Lutheran Church
Congregation Council Meeting
Downtown Site – July 28, 2009**

Present: Mike Lokensgard, Ellen Evensen, Jeff Picken, Amy Henderson, Jeff Diehl, Kathy Larson, Dong Pham, Gordy Jeppson, John Zweig, Mark DesRochers, and Pastor Bauer

Excused: Dan Baumbach, Dean Haas, Dana Olson, Steve Uslabar

I. Devotions: Pastor Bauer

II. Approval of Minutes. A motion was made and seconded to approve the minutes of the June 23, 2009 Congregation Council meeting. Motion passed unanimously.

III. Ministry Team Reports.

- A. Support. After looking at critical tasks of the communication director, it was decided that the weekly announcements, monthly newsletter and basic web site maintenance could be completed with part time hours exact number to be determined (one option discussed: 8 hours per week). A job analysis will be completed for other staff roles so that critical functions of each position can be identified. At that point Support will be able to better determine whether a hire is needed or whether some of this work can be absorbed. The newsletter may need to be suspended until this is worked through.
- B. Youth and Family Ministry. Submitted as written.

IV. Treasurer's Report. A motion was made and seconded to accept the treasurer's report as written. The comment about Echoes net profit needs to be clarified at the next meeting.

V. Executive Committee Report. No meeting was held.

VI. Pastors' Reports. Pastors Bauer and Dismer submitted written reports.

VII. Old Business.

- A. Report/Update on ongoing issues.
 - 1. Personnel Matters. John Zweig reported work in progress.
- B. Task Force Updates.
 - 1. Communications Task Force would like to send representatives to next council meeting to receive feedback.
- C. Capital Campaign follow-up.
 - 1. Preliminary discussion has taken place but the group plans to meet when data is received from Brenda Smongeski.

D. Council officer nominations and elections.

1. Work in progress.

E. Nominating Committee Follow-up.

1. Work in progress.

VIII. New Business.

A. Next Steps Discussion.

1. Candidates will continue to be contacted with regard to interim.
2. Job description for Lead Pastor will be circulated among Council members for review.
3. An evaluation method needs to be chosen for Lead Pastor and other staff allowing a discussion of successes and challenges. The executive committee will meet to research and prepare a draft for the Council's review.
4. Task Forces should select representatives to make presentation at Congregational meeting.

B. Congregational Meeting re: Status/Next Steps.

1. It is important to have one informational meeting to hear all comments/concerns.
2. Items to be addressed: stewardship, task force reports, interim status, LP job description.
3. Congregational participation and feedback opportunity will be included.
4. Tentative date: September 13, 2009 at 11:30 p.m. The Bishop or Assistant to the Bishop will be invited to attend.
5. At the August council meeting the specific agenda will be discussed.

C. Pastoral Coverage.

This discussion was postponed due to scheduled vacations.

D. Official Acts. A motion was made and seconded to approve the June 2009 Official Acts. Motion passed unanimously.

IX. Adjourn: A motion was made and seconded to adjourn the meeting. Motion passed unanimously.

Closing Prayer: The Lord's Prayer

Submitted by: Amy Henderson

	I	J	K	L	M	N
1	FELC 2009 BUDGET SUMMARY	2009	July 2009	%	2008	2007
2	July 2009	Budget	Actual	Act/Prop	Actual	Actual
3	REVENUES					
4						
5	BENEVOLENCE BASE	1,120,000	551,685	49%	\$ 1,043,450	\$ 1,054,259
6	Other Income	142,250	38,909	27%	188,696	\$ 297,984
7	ECHOES	132,250	81,620	62%	113,070	
8	Line of Credit Borrowing					\$ 100,000
9	TOTAL REVENUES	1,394,500	\$ 672,214	48%	\$ 1,345,215	\$ 1,452,243
10						
11	EXPENSES					
12						
13	OUTREACH & SOCIAL MINISTRY					
14	ELCA: Synod, Appeals, Conference	88,000	3,966	5%	\$ 88,892	\$ 90,000
15	COLLEGE/SEMINARY COVENANTS	18,000	8,500	47%	\$ 9,000	\$ 17,000
16	ECHOES	113,000	79,578	70%	\$ 92,218	\$ 88,041
17	GRANTS	6,000	4,112	69%	\$ 7,519	\$ 27,325
18	TOTAL O&SM	225,000	\$ 96,156	43%	\$ 197,629	\$ 222,366
19						
20	WORSHIP MINISTRY					
21	GENERAL SUPPORT	11,966	7,682	64%	\$ 13,794	\$ 18,763
22	MUSIC HONORARIA	12,700	7,598	60%	\$ 36,637	\$ 41,809
23	TOTAL WORSHIP MINISTRY	24,666	\$ 15,279	62%	\$ 50,431	\$ 60,572
24						
25	CONG. GROWTH MINISTRY					
26	TOTAL CONG. GROWTH	7,220	\$ 2,857	40%	\$ 7,305	\$ 9,313
27						
28	CONG. LIFE MINISTRY					
29	WEDDINGS		6,447			
30	MEMBER CARE		982			
31	FELLOWSHIP		5,955			
32	HEALTH MINISTRIES		371			
33	TOTAL CONG. LIFE	18,000	\$ 13,754	76%	\$ 24,942	\$ 27,068
34						
35	LEARNING MINISTRY					
36	SUNDAY SCHOOL & VBS	6,500	1,850	28%	\$ 5,343	
37	CONFIRMATION	9,925	9,746	98%	\$ 11,695	
38	ADULT ED	1,735	2,522	145%		
39	NURSERY	4,000	2,241	56%	\$ 4,600	
40	OTHER	2,000	371	19%	\$ 4,020	
41	TOTAL LEARNING	24,160	\$ 16,731	69%	\$ 25,658	\$ 19,061
42						
43	YOUTH AND FAMILY MINISTRY					
44	SUMMER INTERN HONORARIA	22,500	17,405	77%	\$ 35,696	\$ 46,589
45	OTHER	14,850	12,737	86%	\$ 12,624	\$ 24,216
46	TOTAL YOUTH AND FAMILY	37,350	\$ 30,142	81%	\$ 48,320	\$ 70,805
47						
48	SUPPORT MINISTRY					
49	STEWARDSHIP	5,400	2,702	50%	\$ 7,498	\$ 8,296
50	OFFICE SUPPORT/SUPPLIES/EQUIPMENT	36,377	26,531	73%	\$ 39,372	\$ 30,942
51	UTILITIES	115,000	67,430	59%	\$ 109,318	\$ 92,374
52	BUILDING MAINT, EQUIPMENT, PROPERTY EXP	109,100	56,305	52%	\$ 119,124	\$ 114,621
53	INSURANCE	17,000	12,521	74%	\$ 17,429	\$ 15,621
54	TOTAL SUPPORT	282,877	\$ 165,489	59%	\$ 292,741	\$ 261,854
55						
56	ADMINISTRATION					
57	PASTORAL STAFF	225,016	139,993	62%	\$ 275,412	\$ 263,862
58	LAY STAFF	456,000	262,186	57%	\$ 415,224	\$ 436,568
59	EMPLOYER FICA, WORKERS COMP	40,000	17,582	44%	\$ 36,387	\$ 42,181
60	PROF DEV/ EXPENSE REIMBS/ COUNCIL/ ETC	15,000	3,566	24%	\$ 5,819	\$ 11,528
61	LINE OF CREDIT INTEREST + DEBT	43,708	42,175	96%	\$ 4,666	\$ 2,000
62	TOTAL ADMINISTRATION	779,724	\$ 465,501	60%	\$ 737,510	\$ 756,139
63						
64	TOTAL BUDGETED EXPENSES	1,398,997	\$ 805,908	58%	\$ 1,384,535	\$ 1,427,178
65						
66	REVENUE LESS EXPENSES	-4,497	\$ (133,694)		\$ (39,319)	\$ 25,065
67						
68	Line of Credit Borrowing					\$ (100,000)
69	Net Operating Result					\$ (74,935)
70						
71						
72						
73						
74						
75	08/10/2009					

Focus for June/July

- Work with interns in pericope study and sermon preparation for Wednesday services. All of the interns have discussed the lessons with me on their assigned week, and all have been involved in giving or reading the lesson for the sermon at least once.
- Funerals
- Arranged a bone marrow drive in support of a member.
- Two mornings at confirmation camp.
- Outreach & Social Ministry:
 - Continued organization of the Tour de Revs visit on August 12th at the North Site.

Focus for July/August

- NS Task force: Begin to compile results of surveys
- Complete Couple's Prayer series.
- Tour de Revs organization
- Organize fall schedule of learning with Anita and Jean. Discipleship: Couple's prayer, Wangerin prayer series for fall.
- Organize Wednesday worship with Andy, Melissa, and Bob. Also, work with Andy on setting up schedule for next summer (trips and camps).

Council Report - Pastor Dimer - July, 2009

As you are meeting, Karen and I will be in Washington DC taking care of our granddaughter so her parents and brothers can get away for 5 days.

While I am out there I plan to spend 3 days conferring with the national interim ministry folks in Baltimore.

Pastor Bob Herder led the worship services downtown on 26 July, and while I am gone early in August (5-9 Aug), Pastor Dick Schroeder will lead the services.

July

- shut in visits
- partial day at confirmation camp at Pine Lake
- day at the Global Village event at Pine Lake
- 4 weddings
- 2 funerals
- beginning work on the annual review of wedding policies

August

- shut in visits
- 2 weddings
- Vacation Bible School
- two committees for Crossways - congregational relationships and strategizing for future growth of our outdoor ministries

OFFICIAL ACTS JUNE 2009

Weddings for the month of June, 2009

Greta Jochman and Bryan Swanson
Alisha Houg and Luke Haase
Sarah Larson and Derek Olson

Baptisms for the month of June, 2009

Henry Poulsen

Funerals for the month of June, 2009

Ronald Forslin
Wesley Vruwink
Mary Van Eyck
Renee Huettl