

**Ministry Team: Worship**

**Meeting Date: 10/12/10**

**ATTENDEES**

Mary Feller  
Barry Hoff  
Bonnie Johnson  
Jamie Parma  
Jeff Picken  
Pete Vandenberg  
Sara Van Beek  
Pastor Mary Bauer  
Gary Haberland (guest)

**Excused:**

Owen Berendes  
Jennifer Johnson  
LeAnn Kaser  
Roger Kaser

Items that may require council action:

- None

Items that may require budget/finance coordination:

- None.

**New Task Force:**

- DS TV Ministry Equipment Roadmap Task Force (Gary Haberland, maybe Jim Carpenter, maybe John Dougherty, others)

Ministry team minutes:

- September 14<sup>th</sup> minutes approved as written.

**Old Business**

Team members from NS - Jamie to stay on, Jeff may also. Jeff asked another NS member and is waiting to hear back.

- Budget update
  - Good shape for the remainder of the year.
  - Items for next year
    - Add line item under Music for Seraphim Choir
    - Don't need DVD's under media supplies. Just bought 100, only use 1 per week.
    - Microphones (had money this year for wires)
- Equipment Update – No organ update as Owen was absent.
- Communion bread for DS services
  - As of 10/6, baking workshop not scheduled. Barry to check with Cheri.
  - Usage/supply in better balance.
  - If we don't have bread at NS, we do have wafers. Put unused portion in with money bag to be used downtown the next weekend, as they'll go stale otherwise. Send new, sealed package back to NS the following week.

- Staffing and planning
  - NS Media – New MediaShout service builder (Sara Van Beek) and two new soundboard trainees (Trent Baumbach and Mark Van Beek)
  - DS TV and sound – No updates
  - 9:15 Liturgy – Intro of new material continues. One printing issue on 10/3, now resolved.
- Media volunteer training – Will conduct this after new recruits are in place.
- Volunteer sign-ups – Barry passed along the idea of signups for volunteers. Jean liked the idea and may take it to an online option rather than paper. Will need to publicize after it's set up. Should make scheduling much easier for Jean and less work for volunteers to switch Sundays they can't work.
- Memorials
  - Sound board has been ordered. Quote was worked through Council and Support Ministry, as appropriate for amount.
  - Gary in attendance to discuss TV ministry and associated equipment. A task force will be requested to create a long-range plan for replacing outdated equipment.
  - Might use remaining money from Don Burmeister memorial for mics or possibly the video switcher.
- NS 8:30 bulletins
  - Updated monitors with Victory Feast pgs. Need a way to get VF books in people's hands.
  - Mary has 5 copies of Finale music software and is looking at 'copying' the songs we use the most in order to create a song book. Sara may be willing to do some of that work. It's a longer-range plan.
  - For the purpose of WMT meetings, will shelve this item until Feb or Mar.
- Rededication Service – Went very well. Lots of positive comments from attendees. Well done and thanks to all who helped.
- Reminder – WMT coffee hours: NS, Nov 21<sup>st</sup>; DS, Nov 28<sup>th</sup>. Gary H and Mary F at DS. Jamie at NS.
- NS 8:30 Service – Overlap with Sunday School.
  - Still need more time to implement and evaluate suggested changes.
- Newsletter – Linda Hash suggested a short "mark your calendars" note regarding the Nordic Choir concert on January 31<sup>st</sup>. Need to check with Jennifer about her idea of interviewing Lee. As newsletter deadline is tomorrow, interview will not be included this month.

## New Business

### Advent/Christmas planning

- Theme – Prepare our Hearts – to be ready for ... (for each week).
- First Sunday of Advent is Nov 30, right after Thanksgiving.
- Wed night services during Advent and Lent, including meals
- Same times of services that we set up last year for Christmas Eve and Christmas Day.
- One service at each site on 12/26 (NS- 9:00, DS – 10:30)
  - Pr Mary to check on attendance for Sundays after New Years for past couple of years to see if same should be done for Jan2.
- Decorating – need dates/volunteers for Dec newsletter by Nov meeting
- Need to talk to John D about lighting and sound issues for NS for rearranged sanctuary
- Program Goals – 2010 review, 2011 plans.
  - Will do via email over next week and get back to Barry.
  - Due November 12<sup>th</sup>.

### Miscellaneous

- No Altar Guild material this month due to Jennifer's absence.

Submitted by: Jeff Picken