

Ministry Team: Worship

Meeting Date: 9/14/10

ATTENDEES:

Pete Vandenberg
Owen Berendes
Jeff Picken
Sara Van Bee
Jamie Parm
Jennifer Johnson (council liaison)
Barry Hoff
Pastor Mary Bauer

Excused:

Mary Feller
Bonnie Johnson
Roger & LeAnn Kaser

Items that may require council action:

- None

Items that may require budget/finance coordination:

- None.

New Task Force:

- None

Ministry team minutes:

- August minutes approved as written.

Old Business

- Team membership: Jeff and Jamie will work on making additional contacts, with the goal of adding one or two NS attendees for some overlap before the end of the current terms.
- Finance/Budget review: Melissa forwarded the excel file to Barry for continued monthly updates as reported from Brenda. Nothing new added to this file as of this date.
- Equipment updates:
 - Owen offered to be the primary contact person with Ron Wahl to help ensure that the organ repairs get done before the end of the year.
 - Jerry Anderson would like to resume tuning of the new piano in the DS choir room. The group agreed to accept his offer. This will allow for more frequent tunings than Pam Bero can provide, plus it will save the tuning cost for one instrument. Barry will notify Brenda and Jerry. DS and NS grand pianos will continue to be tuned by Pam.

- Communion bread at DS – 8:00, 9:15.
 - Cheri Paisar had agreed to conduct a baking workshop again for the families that are involved. This will help with consistency of the bread.
 - Joann Moard has contacted the bakers and asked them to wait until she contacts them before making a batch of bread. This will help get supply back in line with usage.
 - Communion setup volunteers have been reminded to put out the bread instead of wafers for 8:00 and 9:15. This was missed two Sundays in August.
 - Portion sizes are based on a batch of 12 loaves serving about 200 people. That's about 16 to 17 pieces per loaf. It's very likely that many portions up to now have been more like 24 to perhaps as many as 30 pieces per loaf. Barry will open a discussion with the other assisting ministers about this topic.
- Staffing and Planning:
 - Have one new assisting minister at each site with more possible volunteers yet to come.
 - Jim Carpenter is leading Parish Choir, and Blake Doss is serving as organist at 8:00 and 10:30, plus accompanying Parish Choir.
 - 9:15 Liturgy: Lee has held one rehearsal with several of the 9:15 song leaders to prepare for the introduction of the new liturgy over the coming weeks.
 - Media volunteers: Jeff has been making contacts for NS. Hasn't found anyone yet. Many suggested contact names do not have any interest in this activity. Gary Haberland and Barry have names for making contacts for DS TV & Sound. Will continue this search for both sites. May get new names from discipleship cards.
 - Media training will be held after new volunteers are in place.
- Volunteer absence: Revisited this topic from August meeting. Suggestion was made to add email notices in addition to mailed cards. Another suggestion is to have volunteer sign up sheets available 4-6 weeks ahead of each quarter. This might help Jean fill some spots, encourage new volunteers, and help avoid date conflicts for all. Barry will pass this information along to Jean.
- Memorials List: No update on general list, but Gary Haberland says memorial money from Don Burmeister will nearly cover a new 16 channel sound board for DS. The family wants to apply the gifts to this project as a fitting memorial for Don.
- NS 8:30 bulletins: Currently down to one page. Working on a reusable booklet for liturgy to aid visitors. Will also have a couple of large print copies of this. Suggestion was made to go back to having the announcement sheet separate from the bulletins. Ushers can hand them out as needed. Pastor Mary will coordinate.
- Rededication service: Barry and Pastor Mary have discussed a few names for possible service leaders. Karen Reeck has agreed to do the meditation for Education and Barry will do the one for Worship. Barry collected suggested names from the group for additional service leaders. The group also discussed appropriate symbols for the four sections of the service. Barry will continue to coordinate the volunteers for the service.
- Newsletter requests: Jennifer will send Meri a short paragraph welcoming Jim and Blake to the DS music positions. For the November issue, Jennifer will interview Lee about the liturgy he has composed and compile an article.

New Business

- Luther College Nordic Choir Concert: Monday, January 31st, 2011, 7:00 pm at DS. FELC will provide an evening meal and overnight housing. Barry is the primary contact with Jennifer Self at Luther. Jean is coordinating FELC staff who need to be involved. Linda Hash has agreed to coordinate host families. No other responsibilities for WMT.
- Ministry Team Coffee Hours: WMT is scheduled for Nov 21st at NS and Nov 28th at DS. Will discuss again at October meeting to make sure we have coverage.
- NS 8:30 Service and Sunday School: Jeff raised a concern regarding the 8:30 service frequently running over into the start of the Sunday School time. He suggested adding two more stations for communion to speed that portion of the service. Pastor Mary and Jeff will coordinate adding this on a trial basis. Other team members made suggestions including switching the formats of the 8:30 and 10:30 services (probably not a practical solution), having only one scripture lesson instead of two, moving the announcements to the end of the service and dismissing the kids and teachers prior to that, or just having the kids leave after communion (like what is done for choirs at the 8:00 service at DS). Will revisit next month for an update on effectiveness of changes.

Miscellaneous

- Altar Guild handbook: Jennifer presented an overview of the contents of the guide book. She will continue to review this material and present additional details at future meetings.

Submitted by: Barry Hoff