

Ministry Team: Worship & Music

Meeting Date: May 9, 2011

ATTENDEES:

**Jamie Parma
Jeff Picken
Mary Feller
Bonnie Johnson
Owen Berendes
Barry Hoff
Jennifer Johnson
Karrie Aasbey
Pr Jeff Tengesdal**

Excused:

**Sara VanBeek
Pete Vandenberg**

Items that may require council action:

- Jennifer will raise the choir director / musician stipend with council this month.

Items that may require budget/finance coordination:

- NS A/V equipment. See below.

New Task Force (see minutes for details):

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Ministry team minutes:

- April minutes approved as written.
- Finance/Budget:
 - Review financial reports
 - 0. Question about NS pianists and their pay. Jeff to follow up with Brenda. [5/12/11 update: Deb and Megan are splitting John's leadership fee in his absence. Not getting paid just for piano work. Question whether this should come from Personnel budget rather than W&M budget since it's the music leadership payment.]
 - NS equipment needs: See below
 - DS mic replaced. "missing mics" have been found.
 - Quick discussion on organ repairs that are planned, but not yet scheduled. Working to make that happen. Owen coordinating.
- Music Positions
 - Music Director search: update on finances
 - 1. Pr Jeff provided an update on finances of position(s) and some potential options for how to fill positions, what music and music leadership means to FELC. Pr Jeff will meet with Exec Comm this week and then the Council later this month.
 - NS Music Team Leader: job description status. This will need to be adjusted due to position discussions, as will the others.
 - DS Cherub Choir director. Linda Hash has submitted her resignation. We greatly appreciate her years of service. Jennifer is working on someone to fill that role. Discussion ensued about stipends for various positions and not for others and how that fits into the budget.
 - Working on contract for Blake for organist position.
- NS A/V equipment – Recurring item

- Next step is to request funding through Support MT for highest priority replacement items (not in WMMT budget). Jennifer will follow up with Dean Haas.
 - Status update on moving Media Shout computer to sound booth (included in WMMT budget). Nothing happening yet.
2. No progress on the TV ministry task force, other than Gary Haberland will chair it.
- DS 9:15 Liturgy: Recurring item. Status update: will be starting up now that Easter has passed. Rewritten for better voice leader.
 - NS Sanctuary: Any updates on banners or other additions? Karrie has pulled together some ideas. Jeff updated on further discussions that have been taking place. [5/12/11 update: Regarding draped cloth in ceiling, no record of fire code violation. Suspect it was taken down to avoid cleaning issues. NS now annexed to city of Appleton, fire code may be different. Brenda to follow up. Have access to scissor lift, should use to replace some bulbs and do a few other maintenance tasks that are up high.]
 - Volunteer Help: Thanks to Kathy Van Maren and Karrie Aasbey for arranging Easter lilies and other flowers
 - DS Communion Bread: We'll continue to use through summer. There continues to be some issues with variation in consistency in bread at both services.
 - Sermons on the Web: Process has begun but is in very early stages. Nothing actually uploaded to web site yet.
 - Pascal candle needs to be replaced at NS. Jeff to follow up with Brenda. [5/12/11 update: Brenda did order the NS candle several weeks ago. Not sure why it isn't here. She will check on delivery status]
 - Pentecost: We will plan to do multilingual reading again. Jeff will coordinate at the NS. Barry will work through Jean and Mary. We'll put something in the newsletter to wear red that week. Barry to talk to Jean about that.
- Altar Guild Handbook – nothing this month

Submitted by: Jeff Picken