

# FELC Technology Sub-Committee Minutes

**Meeting Date: November 16, 2011**

**ATTENDEES:**

Bob Damon (chair)  
Don Monson  
Dave Owens  
Jonathan Leahy  
Jerry Ader  
Todd Wilson  
Gary Haberland

**Excused:**

Tim Wilson  
Adam Thiel  
Mike Fredericks  
Kyle Pfeifer

**Charge of the Sub-Committee**

Bob Damon reviewed the charge to the Technology Sub-Committee by the Support Ministry Team: *“to recommend and support all computer, communication, and media used by FELC.”* This is to include, but not be limited to, sound, TV, computer/network, phone/communication, and media.

With the blessing of the Support Ministry Team, Technology wishes to reassure all ministry teams that we are here to support their technology needs and not usurp their budgets in these matters.

**Mission and Vision**

The team reviewed mission and vision statements being used by the Technology Committee at Prince of Peace. The FELC Technology Sub-Committee will use this as a reference and formulate its own statement at a later date.

**Inventory**

The inventory of FELC tangible personal property, as requested by the audit committee, was explained by Bob Damon. A more detailed inventory, specific to technology items, was recommended by the committee. Intended completion is by Dec 31, 2011. It would be used to identify future upgrade & replacement needs and creation of short and long-range plans to meet those needs.

- Sound Equipment ..... Dave Owens & Bob Damon
- TV Equipment..... Gary Haberland
- Computer & Network ..... Bob Damon

**Phone System**

Jerry Ader and Todd Wilson will be reviewing the quote for phone system replacement equipment at the Downtown Site and providing feedback to Brenda.

**North Site Music/Sound Equipment**

Jonathan and Jennifer Leahy are working on recommendations for alternatives to music/sound equipment currently on loan to FELC from John Dougherty.

**Meetings**

After discussion of alternate meeting days and times, Wednesday at 6:30 pm presented the least number of problems, though some individuals desiring to work on the committee have conflicts.

Next meeting:

Day..... Wednesday

Date ..... December 14, 2011

Location ..... Office Workroom, Downtown

Respectfully submitted by,  
Bob Damon