

Ministry Team Minutes

Ministry Team: Support Ministry Team

Meeting Date: October 17, 2011

Attendees: Dean Haas, Diane Putzer, Bob Damon, Steve Us labar, Brenda Smongeski, Cindi Schwab.

Excused: Kay Eggert, Lance Schmidt, Mike Koester, Don Monson

Guests: None

Item that requires Council action or to be informed:

1. Preliminary 2012 budget.

New Sub-Committee:

1. Technology Sub-Committee of Support Ministry Team

Ministry Team Minutes

1. Appointment of committee member to take minutes – Bob Damon
2. Elect Chairperson for Support Ministry Team - Diane Putzer
3. **Minutes** from September 19, 2011 were reviewed and approved as distributed.
4. **Additions to Agenda**
 - a. Doug Freeman – Review of Ministry Team Sub-Group
 - b. Technology Sub-Committee
 - c. Coffeeshouse Downtown Site Rm 114-115
 - d. North Site City Water hookup status report
5. **Review from Ministry Team Sub-Group** - Doug Freeman reported on an on-going review of ministry teams, their function, focus, etc. A survey of ministry teams is currently being conducted by the Sub-Group.
6. **Property Oversight**
 - a. No October meeting.
 - b. Durkee Street house demolition. Quote for asbestos removal bid of \$1,700 received. Moving on to Executive Committee for discussion.
 - c. Cupola at North Site still leaks. North Site doors are still on order. 16 ballasts and all bulbs in gym lights were replaced along with some Sanctuary lights.
7. **Stewardship Committee Report** – Letter going out to congregation Tuesday. Consecration Sunday October 23, 2011. For 2011 a total of \$713,138 was pledged to the General Fund. A total of 68% has been received through Sept. 30, 2011, leaving a pledge balance of \$228,077 for the 3 months remaining in 2011.

8. Financial Review

- a. **Offering YTD** – (\$11,652) behind budget. \$685,968 received to date. We are ahead of 2010 but behind 2008 and 2009.
- b. **Treasurer's Report** (as of 9-30-2011)
 - i. Capital Appeal checkbook balance \$21,122
 - ii. Designated Funds balance \$382,895 as of 9/30/11
 - iii. Operating Line of Credit balance \$0
 - iv. LOC - Building Improvement \$142,917
 - v. Ida St. house loan balance \$134,964 interest only paymts
 - vi. Church Building Loan balance \$2,301,206
 - vii. Echoes \$17,000 est. 2011 profit
- c. **Revenue/Expenses** – Operating expenses are within budget.

9. Budget for 2012

- a. Learning, Congregational Life, Worship, and Outreach have all submitted budgets. Congregational Growth and Youth & Family budgets are yet to be received.
- b. Preliminary budget numbers and discussion for 2012 -
\$980,000 projected actual 2011 offering x 3% increase = \$1,009,000 (2012 offering)
- c. No interim budget meetings planned at this time.

10. **Annual Audit** – Written response to audit recommendations - Brenda. (next meeting)

11. Priorities for Support Ministry Team –

- a. Short term – 2012 budget completion, Durkee St. house demolition
- b. Long term – reduce debt

12. Other Agenda Items

- a. North Site City Water hookup – nothing to report.
- b. Technology sub-committee – Motion made to form technology sub-committee to recommend and support all computer, communication, and media used by FELC. Motion carried.
- c. Coffeehouse – Blessing given by Support to paint and prepare Rooms 114-115 at Downtown Site for planned for use as coffeehouse/learning.

Next meeting, Monday, Nov. 14, 2011, Downtown, 6:30 PM

Respectfully submitted,
Bob Damon.