

## Property Oversight Meeting – 4/24/2013

Doug Freeman, Jim Moard, Jeff Miles, Bob Damon, Brenda Smongeski, and Rich Erickson

1. Approved the bid and updated bid from Valley Sealcoat to complete the following tasks on the parking lots at both sites: infrared repair, rubberized cracksealing, sealcoating, and striping. The dates to be determined – but we are requesting that the North site not be completed until after the FMSC event in July.
2. Approved the installation of an automatic door opener at the North site. The opener will be placed on the main entrance, front entrance, of the church.
3. Approved the repair of the Ida Street entrance door at the Downtown site.
4. Approved the installation of a door security system at the Downtown site. The Ida Street door will be used because the electrical needs are currently in place. The key fob system cannot be installed until the door repairs are made. The entrance under the carport is not a good choice because the electrical needs are not close to the door and would require surface mount conduit to provide those needs.
5. Jody Schneider will be working on replacing and updating lighting at the Downtown site. Bob D. and Rich E. will be replacing the light tubes in Fellowship Hall.
6. Rich E. will work with George M and obtain information and bids to complete the stair railing guards at the Downtown site.
7. Brenda will order a storage shed that can be placed in the fenced in area Downtown to store the lawn mower, snow thrower, and etc. Volunteers to assemble.
8. Assembled a position paper to be sent to the Support Team and Council dealing with FELC property management. Jeff M. has completed background information on the topic and Brenda has received information from Bassett dealing with the HVAC system at the North site. We will compile our thoughts by May 10 and then assemble the statement and present it to both the Support Team and Council at their May meetings.
9. Jeff Picken was going to present a proposal for a riser project at the North site but our meeting was complete before he arrived. We had a question about the height of a portion of the deck and no railing on that portion. Jeff will review the code and return for a presentation.