

**Ministry Team: Support**  
**Meeting Date: Monday, August 19th, 2013**

**ATTENDEES:**

**Dean Haas**  
**Pete Vandenberg,**  
**Don Kirby**  
**Diane Putzer**  
**Steve Uslabar**  
**Bob Damon**  
**Mike Koester**  
**Brenda Smongeski**  
**Cindi Schwab**

**Guests: Cheri Dworak**

**Not Present: Kay Eggert**

Items that may require council action:

Memorial/Celebration Tree proposal

Items that may require budget/finance coordination:

None

Ministry team minutes:

Meeting called to order at 6:41 pm.

Bob D. began with devotions at 6:42, followed by group discussion of recent blessings.

Don K. volunteered to be recorder for the meeting.

Dean H. acted as Chairman.

Minutes from the July 15th, 2013 meeting were approved unanimously, following the motion to approve by Bob D., seconded by Steve U.

Agenda additions:

Cheri D. - A Year of Invitation

Brenda D. - personnel updates

A Year of Invitation reminder:

Cheri joined us, in her role as spokesperson, to remind each ministry team that FELC wants to be very deliberate in being invitational. We want to help lead the congregation towards being outward focused. Cheri shared an example from a recent bulletin, of how we might change our approach, or re-direct our attentions.

Property Oversight Sub-committee update: Dean H.

There has been no POC meeting since the last Support MT meeting.

Core sampling will be done soon, as a next step for the front entry at Downtown site.

Parking lot projects are completed, Pete and Bob re-lamped the fellowship hall, and discovered ballast problems; Bob has requested some bids to be turned into Brenda for this issue. Adding some outlets to the balcony area should be taken care of by Monday, and Bob asked Dan Ellison to varnish the front doors, and to look at the office door, and get a quote to have the office door refinished properly.

Memorial/Celebration Tree Proposal going to Council on Aug 27th – the group was updated on the proposal which will be presented to the FELC Council next week.

## **FELC Ministry Team Minutes: cont.**

Technology Sub-Committee update: Bob D.

Bob updated the team on installs of new staff computers. A recent memorial donation has provided the necessary capital to go out and secure bids for the TV upgrade project. Hopefully, it could be begun after Rally Sunday, with the project being completed by mid-October. Bob noted that there is not a specific line item in the budget for the TV ministry, and made the suggestion for a budget line item or memorial fund to ensure on-going maintenance and upgrades for this program.

Stewardship Campaign – Progress Report: Dean H.

Capital campaign update: follow up to be done, with another letter to go out in late September from the Treasurer with the YTD August 31st member offerings summary. Dean shared several themes that will go into his letter.

Treasurer's Report/Financial Update: Dean H.

General (cash) checkbook balance is roughly \$106K, at month's end. Make An Impact repayments for interns are not reflected in this balance.

Net income, YTD is (\$29,000). (recording of some major reimbursements is currently delayed, throwing off the net income, year to date)

Capital appeal checkbook balance is \$61,000. (\$5,000 came in, in July)

Offerings still up, through July, \$51,700 above last year and \$19,100 above budget, YTD.

Echoes' struggles continue: Net income for the month was (\$533). YTD profit = (\$1,872).

Pete V. moved to accept the Treasurer's report, seconded by Bob D. Carried unanimously.

Rental property update: Dean/Brenda

Ida Street house rental – house is totally painted, a crew of 6 goes in tomorrow for cleanup. Brenda has an application for two renters. Property to be rented for a year at \$875/month. Discussion in regards to rental rates/neighborhood, etc. This year's rent is established at this point, the MT will look at it again, next spring, for a possible increase at the end of year one.

Priorities for Support MT : Dean H.

Continued work towards retiring the mortgage debt.

Working on developing our mission statement, for Support MT, within the framework of the overall church mission. Don built a draft statement, in June. Please be prepared to finalize this at our next meeting, and vote on the result.

Personnel update: Brenda S.

Jim Stellmacher – FT music teacher in Wrightstown, hired for North Site music leader

Kiki Kilbourne – from Lawrence U., hired for chorus work

One applicant so far for the organist position, no applicants thus far for the North Site Youth education coordinator.

Next month: Discuss fundraiser guidelines for future capital improvements

Devotions for next meeting to be lead by Steve U. Meeting adjourned: 8:05 pm

**Next meeting: Monday, September 16th @ 6:30 pm Downtown Site, Rm 110**

Respectfully submitted by: Don Kirby