

FELC Ministry Team Minutes

Ministry Team: Support

Meeting Date: Monday, March 25th, 2013

ATTENDEES: Dean Haas, Pete Vandenberg, Don Kirby, Cindi Schwab, Diane Putzer, Steve Uslabar

Guests: Sarah Van Beek

Not Present: Brenda Smongeski, Bob Damon, Mike Koester, Kay Eggert

Items that may require council action:

- n/a

Items that may require budget/finance coordination:

- n/a

Ministry team minutes:

- Don K., Dean H. met at 6:15, to review the dishwasher/kitchen area
- Meeting called to order at 6:40 pm
- Opening meditation & prayer, led by Dean H. Devotions for next mtg to be lead by Diane P.
- Don Kirby volunteered to be the recorder for the meeting. Dean Haas acted as Chair.
- Dean announced that Lance S. has elected to depart the Support MT, to pursue other works with the church.
- Minutes from the January 21st, 2013 meeting were approved, without changes.
- Agenda additions:
 - First "Live Your Call" grant given – Diane P.
 - Mission statement for Support MT – Dean H.
- Market America/Shop.com update – Earl Green
 - Earl was unable to attend tonight, he'll join the MT in April.
 - Another check was received from Shop.com, last month – Cindi S.
- Property Oversight Sub-committee update – Dean H./Bob D.
 - No meeting of the POC since the last Support MT meeting.
 - Dishwasher at Downtown site has been fixed, no further issue.
 - Support MT could use a priorities list from the sub-committee, so we could review it each month, and keep track of progress.

FELC Ministry Team Minutes: cont.

- Doors – discussion ensued around the disabled accessible doors, and general door expenses. Cindi will run up some totals on door expense in '12, '11, for Steve U.
- Technology Sub-Committee update – Bob D.
 - Bob shared full minutes with the MT, prior to tonight's meeting.
 - The team is working towards the inevitable transition from analog to digital. How to accomplish it in the most cost effective manner (barring the abandonment of televised ministry) is what they are trying to work out.
 - The team will meet again in April, to continue to work on this project.
- Financial Update – Dean H. - Treasurer
 - General (cash) checkbook balance is roughly \$117K, at month's end.
 - Net income, YTD is (\$6500), offerings have not quite kept up with expenses.
 - Capital appeal checkbook balance is \$52,057.
 - Internal loan balance is \$72,917, following the payment of \$30,000 from capital appeal checkbook, in December 2012.
 - **Echoes has started 2013 with two tough months, with CAM charges that have increased by \$400/month. Hopefully, this gets back on track.**
 - Make An Impact Auction – currently at about \$22,000 in net proceeds.
 - Two lines of credit to be renewed – the operating line, and the business line for capital purchases. Expense of \$100 per account to make the renewals.
 - Several detailed expense questions from Dean, were answered by Cindi to satisfaction.
 - Steve U. moved to accept the Treasurer's report, seconded by Pete V. Motion carried unanimously.
- Priorities for Support MT – Dean H.
 - Continued work towards retiring the mortgage debt.
 - Creating seminars/education to build the Trust.
 - Working on developing our mission statement, for Support MT, within the framework of the overall church mission.
- Other Agenda Items:
 - The first “Live Your Call” grant proposal was submitted by FELC member, Tracey Drews, and was approved for \$300, to provide a luncheon for a special event called “A Day Off” at *Grassroots – A Salon*, for those individuals suffering with cancer, to provide them with a quality experience in a salon setting. Here is a link to a blog post on the *Grassroots-A Salon* website:
<http://www.grassrootsasalon.com/2013/02/19/unbinding-my-heart-unbinding-my-business/>
 - Dean asked the group to consider aspects of what the Support MT mission statement might be, in particular focusing on the discussions of future priorities, as discussed this evening...
- Meeting adjourned: 7:24 pm

Next meeting: Monday, April 15th @ 6:30 pm Downtown Site, Room 110

Respectfully submitted by: Don Kirby