

FELC Ministry Team Minutes

Ministry Team: Support

Meeting Date: Monday, October 21st, 2013

ATTENDEES: Dean Haas, Don Kirby, Bob Damon, Mike Koester, Kay Eggert, Brenda Smongeski, Cindi Schwab, Steve Uslabar, Pete Vandenberg

Guests: N/A

Not Present: Diane Putzer

Items that may require council action:

- Initial review of budget preparations

Items that may require budget/finance coordination:

- See above

Ministry team minutes:

Meeting called to order at 6:38 pm.

Steve U. shared devotions, & the group shared blessings and requests for prayer.

Don K. volunteered to be recorder for the meeting.

Dean H. acted as Chairman.

Minutes from the September 16th, 2013 meeting were approved unanimously, following the motion to approve by Bob D, seconded by Steve U.

Agenda additions:

- Thrivent Choice - Brenda

Property Oversight Sub-committee update: Dean H.

- Minutes from POC meeting shared with the group. (10/7).
- No further updated to the Downtown Site south-east entrance area project.
- Fellowship hall lighting issues for Downtown were discussed in detail.
- Water leaks from roof observed in North Site office area are on Dale's list to take a look at.
- Ida Street rental house: counting on warmer weather – Dean has scheduled the garage re-roofing for Saturday, November 16th, to begin at 11am.
- Brenda got a quote for \$350 for mud-jacking the uneven sidewalk at Downtown Site, the job will be completed, shortly.

Memorial/Honor Tree Steering Team: Don K.

- Dave Hinds has secured a grant from the “Live Your Call” funds, and has completed the fund-raising for a complete tree set for North Site. Inspired by Dave’s call, Terry & Mary Maves have elected to donate the funds for another unit, to be placed at the Downtown Site. Brenda is working with David to secure all the contracts, and David has informed the vendor of our intent to purchase. The steering group will be meeting again soon, to plan marketing/information efforts.

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Youth Connections Ministry Team -2014 Budget Proposal

- Rick Sather was not at the meeting, so Dean explained the concept behind the \$12,000 budget line item, to increase the amount of campership support offered by the church to students.

Technology Sub-Committee update: Bob D.

- Bob updated the team with full minutes of the 10/16/13 meeting, prior to tonight's gathering.
- He shared the details of the sound systems discussion that took place, and the recommendation from the team, to allocate \$2500 in the 2014 budget to hire consultants to prepare sound and lighting upgrade options and cost estimates for both sites.
- Bob has been working with two partners on acquiring DTA's for senior individuals, so that they might continue to be able to watch FELC's broadcast, via public access
- TV equipment, at least the first two cameras, was installed this week. The new equipment worked very well, and Bob is working through what he believes is a software issue with recording copy for broadcast.

Stewardship Campaign – Progress Report: Brenda S. for Jon Stellmacher

- Received cards were reviewed today, 172 cards, with \$565K of pledges, so far.

Treasurer's Report/Financial Update: Dean H./Cindi S.

- General (cash) checkbook balance is roughly \$87.2k, at month's end.
- Net income, YTD is (\$43,300).
- Capital appeal checkbook balance is about \$65,000. \$21,000 in mortgage interest payments are yet to come out of this balance yet this year.
- Offerings are positive through September, \$51.2k above last year and \$7.8k above budget, YTD.
- Echoes' struggles continue: Net income for the month was (\$1,211). YTD profit = (\$5,141). The property tax refund of more than \$3800 was received on 10/1/13, will be reflected in October's reporting. There is a great need for new volunteers for their Board, especially some with retail experience – Dean shared perspectives from his visit with their Board, last month.
- ADDITION: Thrivent Choice: Brenda shared her concerns about a recent issue where a congregant wanted to designate their Thrivent Choice monies to a specific purpose. Council will take up the issue tomorrow night.
- Capital purchase discussion: the house behind our Ida Street has come up for sale, for approximately \$90,000. The group discussed this opportunity, but there was no desire to take on any more debt for such an acquisition. No motion to move forward was made.
- Kay E. moved to accept the Treasurer's report, seconded by Pete V. Carried unanimously.

2014 Budget – Initial Review: Brenda S. / Dean H.

- The group began running through the plan, line by line, making simple assumptions and entering data that Cindi and Brenda can use to begin to work up into a plan.
- Brenda has yet to meet with Pastor Jeff on personnel plans/pay band review.
- Dean previewed a plan from Youth Connections that would pay \$200 towards any child attending summer camp. (this is a confirmation requirement)

2012 Fiscal Audit: Brenda S. / Dean H.

- Brenda's first contact for the Audit Committee, is not available to take on that role. Brenda will continue to pursue a new team, who will be able to use the well-established audit protocol. Pete offered up another potential name, which Brenda will follow up with it.
- Pete V. made the motion to include Echoes in the 2012 financial audit, seconded by Bob D. Approved unanimously, this topic will be carried forward to Council tomorrow night.

FELC Ministry Team Minutes: cont.

Priorities for Support MT :

Dean H.

- Due to extended budget discussion, this topic was not discussed at this meeting.

Reminder: following discussion, the next meeting will be moved forward, one week, to Monday the 11th, so that Support can review budget plans again, and then provide information to the other ministry teams, who will be meeting on the 12th.

Devotions for next meeting to be lead by Brenda S., in place of Cindi, who's getting financials done early!

Meeting adjourned: 9:31 pm

Next meeting: Monday, November 11th @ 6:30 pm Downtown Site, Rm 110

Respectfully submitted by: Don Kirby