

# FELC Ministry Team Minutes

**Ministry Team:** Support

**Meeting Date:** Tuesday, November 18<sup>th</sup>, 2014

**ATTENDEES:** Pete Vandenberg, Don Kirby, Keith Lenaburg, Dean Haas, Cindi Schwab, Diane Putzer, Brenda Smongeski, Mike Koester, Bob Damon

**Guests:** n/a

**Not Present:** Steve Uslabar, Kay Eggert, Mark Gebert

Items that may require council action:

- n/a

Items that may require budget/finance coordination:

- n/a

Ministry team minutes:

Meeting called to order at 6:51 pm.

Don K. acted as recorder. Dean H. acted as Chairman.

Diane P. offered opening devotions, followed by sharing of blessings & prayer requests by the members.

Additions to the agenda:

- Impact shopping – Diane P.

Minutes from the October 21<sup>st</sup> and November 10<sup>th</sup> meetings:

All

- approved as reviewed previously, on-line. Motion by Diane, seconded by Pete, approved unanimously

2015 Budget Planning process:

Dean H./Cindi S.

- Mike, Pete & Dean shared their impressions/feedback from the presentation they gave to the assembled ministry teams last week.
- Dean, Pete & Don shared impressions from their meeting with P. Jeff from last Friday.
- Based upon the early read of the first two November offerings, there would appear to be no adjustment to our current estimate of \$1,140,000 for year-end offerings compared to budget amount of \$1,300,000. Projected shortfall for 2014 would be \$192,000 if all expenses are paid out per budget less adjustment for the 11% benevolence.
- Stewardship Estimate of Giving cards for 2015 are picking up a bit, with 60 cards received in the last week. Total number of cards received to date is 255 compared to 302 at this time in 2013. Average per person estimate of giving is \$2,978 (255 households) this year compared to \$2,918 (302 households) in 2013. History indicates that as the final estimate of giving cards come in the average goes down. Brenda will ensure that Council will be able to “sign off” on some sort of personalized note to non-pledgers, at our meeting upcoming on the 24<sup>th</sup>. Dean/Pete/Don discussed with P. Jeff on Friday, possibly making this note a bit of a “greeting card” instead of a business letter – perhaps with a simple holiday design, and an appropriate Scripture reference. The group discussed concerns about the pace, behind last year’s, and what that might mean in terms of final results.
- The group reviewed the expense line changes, that were built into the new budget draft, by Cindi, after receiving budget revisions from three ministry teams, following the presentation/appeal made last week. The projected net income for 2015 is negative \$166,000 based on the updated budgets for the 3 ministry teams that responded.
- Support Ministry Team members will review the potential opportunities to bridge the shortfall discussed at their meeting on November 10<sup>th</sup>. This list of expense reductions totaled \$72,500. and will be presented to the Council on Monday, November 24<sup>th</sup>.
- At future Support Ministry Team meetings in December, the team will review updated offerings for 2014 to recalculate estimated offerings for 2014 and also review Estimate of Giving numbers at each meeting to project 2015 offerings based on Estimate of Giving for 2015 combined with estimated offering results for 2014. It is hoped that both of these numbers will exceed current levels and help reduce the current projected net revenue shortfall for 2015.

- The next series of meetings will be Support Ministry Team (December 15<sup>th</sup>) and Council (December 16<sup>th</sup>).

Impact Shopping:

Diane P.

- Diane shared the concept of using a portal to access on-line shopping, which then could benefit FELC. This was different from the program previously tested. The group also discussed the Amazon SMILE program, and getting the church registered to take advantage of these types of passive programs to capture nearly free revenue streams.

Treasurer's Report/Financial Update:

Brenda S./Dean H.

- Bob D. moved to accept the Treasurer's report, seconded by Pete V. approved unanimously.

Devotions for the December meeting to be lead by: Don.

Need to make a new schedule for January 2015 and beyond...

Meeting adjourned: 8:32 pm

**Next meeting: Monday, December 15<sup>th</sup> @ 6:45 pm: Room 110 D.S.**  
**(reminder: meeting is earlier in the month, due to Christmas)**

Respectfully submitted by: Don Kirby