

Worship and Music Ministry Team

September 9, 2014, 6:30 PM, North Site

Attendees: Linda Hash, Sue Swanson, Rhonda Rossing, Jerry Lokensgard, Jim Stellmacher, Nathan Birkholz, Lori Maves, Pastor Jeff, Milly Rugland

Excused: Nancy Boettcher

Items that may require council action: **N/A**

Items that may require budget/finance coordination **TO BE PRESENTED TO SUPPORT MINISTRY TEAM: N/A**

New Task Forece: **N/A**

Ministry team minutes:

- Love Jesus, Live Your Call —> Bibles; insert plates
- More long-range planning, seasonal planning, etc.
- Review of 2014 goals, goals for 2015
  - ☐ Get more particular in “special music” etc.
    - ☐ This is now Nathan’s responsibility with his expanded role
  - ☐ Be more intentional about explaining the things we do in worship
- Budget issues
  - ☐ Roloff Fund: available to enhance worship; not site or music specific
    - ☐ \$43,000 total; \$2,000 available each year
    - ☐ Funds should roll to “Special Music Events” line in number 524.00
  - ☐ Floor Pockets - one time expense for FY2015
  - ☐ Batteries - The decreased amount should be sufficient
  - ☐ Microphones - Current year’s budget to be spent on an additional wireless lav
  - ☐ Piano expenses covered for this year through organ maintenance. Increase for next fiscal year to cover voicing and other maintenance in addition to tunings
    - ☐ Basic point - tuning is not maintenance
  - ☐ Software increases for Sundays and Seasons and Rotunda
  - ☐ Adding handbell choir to budget; reductions in other choir budgets
  - ☐ DVD increases due to TV ministry opportunity disappearing
  - ☐ Joint Worship Service - replaced by 100th Downtown and 15th at North Site
    - ☐ This expense will return in 2016
  - ☐ ProPresenter - what is the \$100 for? Linda Hash will check with Jeff Picken regarding its purpose
- Old Business
  - ☐ Children’s bags are done, but materials to put in them are not. Angela, Donna, and Jean have been tasked with filling the bags
  - ☐ Downstairs closet off of Fellowship Hall (DS) is cleaned. Thanks, Sue!
  - ☐ Baptism prayer shawls - no follow up necessary.
  - ☐ “Worship Matters” : to be discussed in November.

- ☐ Retreat/Do Day on Oct. 4
  - ☐ Sue is getting materials for banners, made with ribbons and wooden stands
  - ☐ Chrismons - Wayne Witt is working with Linda Hash to cut pieces
  - ☐ Food will be needed for people.
  - ☐ Linda Hash will write a newsletter article to invite congregation
- New Business
  - ☐ Holy Cross Day is happening on Sept. 14 downtown and Sept. 21 at North Site
  - ☐ Recital on Sept. 22 - Nathan is providing resources and sending out PR
    - ☐ This is the first of a continuing series
    - ☐ Facebook event to be posted on church Facebook page
  - ☐ North Site Advent wreath and stand - Something new is needed.
    - ☐ Sue Swanson will check with Arts and Environment regarding potential reuse of Downtown equipment at the NS or the potential use of the NS Pascal Candle stand
  - ☐ Fall/Advent/Christmas decorations - tabled until October
- Downtown Specific Information
  - ☐ Hospitality/Invitation - made adjustments to usage of personnel - greeter/usher/welcome host
  - ☐ Altar guild
    - ☐ Flower coordinator - Linda Hash took this on
    - ☐ Handbook - done except for seasonal decorations; will be finalized after Advent
  - ☐ Bulletin - lessons on an insert? Pr. Mary will discuss this next month
  - ☐ Nave lights - replacement is not on a schedule - it is as needed. Jody does it as needed; we pay for bulbs only
    - ☐ Is there an issue with the fixture second from the back in the nave on the pulpit side?
  - ☐ Nursery - Pr. Jeff will check on Sarah Laumer and follow up with Jim S.
- North Site
  - ☐ Nursery - Cathy Boettcher expressed interest. Waiting on follow up
  - ☐ All continue to recruit more members for WMMT and Altar Guild.

Submitted by Jim Stellmacher