

Property Oversight Committee Meeting - August 25, 2016

Members present: Doug Freeman, Jim Moard, Rich Erickson, Brenda Smongeski

The meeting was mainly an opportunity for Brenda to update the committee on the property issues and actions that have taken place over the last couple of months and to check on the progress of the terrace and front entrance reconstruction.

1. Discussion and approved the recommendation to budget for and have Architectural Roof Lines/Scott Bastian repair/replace the roof of the carport/portico at the Downtown Site in the spring of 2017. Their estimated cost is \$9600 on the upper end and they will determine what does need to be completed once the surface is opened up. Brenda will check with Steve Golz about replacing the fascia because ARL does not do that type of work. The underside of the span will need a fresh coating of paint. Volunteers could also help out with that portion of the project.
2. Miller Masonry is planning to meet with Brenda to look at what areas on our various towers/chimneys need tuck pointing and repair.
3. The lights in the arch area Downtown need to be changed and/or updated. Brenda will check with JS Electric. **FYI - A couple of days after our meeting Brenda called and said that Jody stopped at the church and said that he would change the lights this fall. He has a list of all lights that are needed and he will be able to replace some with LEDs. He may need some volunteers to help out as we did with the changing of the sanctuary bulbs two years ago.**
4. Two bids for replacing two AC units and one heating unit Downtown have been received. Brenda is going to check with both companies to try and determine why the difference of almost \$3000 on the bids - \$9700 to \$12,200. Central Temp which is the business that takes care of the majority of FELC's heating and cooling needs is the higher bidder.
5. Lappen Electric has submitted a bid of \$3400 to install an ADA entrance door at the North site. Addition information on what the work will consist of is needed – placing the push buttons, power to the units, and etc. Will continue to work on this project.
6. Lappen Electric has provided a bid for the installation of a smoke/fire alarm system and monitoring of the system at the Downtown site. The installation fee is \$600 and a yearly service fee of \$800. They also have submitted a bid to monitor the North site for \$600. Brenda will deal with them on the project.
7. Tour of the terrace and basement reconstruction.