

## Property Oversight Committee Meeting – July 19, 2017

Members in Attendance: Jim Moard, Bob Damon, Rich Erickson, and Brenda Smongeski

The July meeting of Property Oversight committee was basically a review, by Brenda, of the status of the various property projects that have been completed or are nearing completion.

1. The H.E.R.E. project has a number of pieces to be completed. Boldt has signed off on the railing portion of the project at this time and that project will now be rebid by other companies. George Mattheis is working with Brenda on that portion of the project. The repair of the front entry doors will be completed this fall. Boldt has also indicated that they will check on the condition of the concrete deck surface that has had some spalling.
2. The tuck pointing of the chimney has been completed and the steeple in the front of the church will be completed in the fall.
3. The roof and fascia of the carport/portico Downtown has been completed. Rich will gather some volunteers to clean and paint the underside of the deck later this summer.
4. There are a number of roof shingles that need to be replaced at the North site. Brenda will have Architectural Roof Lines submit a bid for the work. They have done a majority of the work out there and know what our needs are so they will be the company completing the work. They will also check the caulking and glazing of the upper clearstory windows and make repairs as needed when they replace the shingles.
5. Brenda will have Central Temperature complete maintenance work on AC units at both sites.
6. The interior column that has been water stained at the North site will be repaired. Jeff Miles has volunteered to purchase the needed materials and he will complete the work over the course of the summer.
7. Lighting issues at both sites need to be addressed. New fixtures and lighting should be considered at the North Site. That project will have to be planned for in 2018.
8. We will solicit bids for the removal and/or repair of some of the walk way areas at the North site. That project will also have to be planned for in 2018.
9. Brenda indicated that a Security Task Force will need to be formed to come up with a plan for door security at both sites. She will have a request for volunteers in an upcoming newsletter.

Next meeting to be scheduled in September.

Rich Erickson